

**NOTICE OF PUBLIC MEETING
OF THE
CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION
AND
AGENDA**

Pursuant to A.R.S § 38-431.02, notice is hereby given to the members of the **Crime Victims Committee** of the Arizona Criminal Justice Commission and to the general public that the **Crime Victims Committee** will hold a meeting open to the public on **Thursday, September 20, 2007** beginning at **12:30 p.m.** at the **Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.**

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Criminal Justice Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Commission Office at (602) 364-1146. Requests should be made as early as possible to allow time to arrange the accommodation.

Agenda for the meeting is as follows:

- | | |
|---|--------------------------------|
| I. Call to Order and Roll Call | Chairperson Linda Scott |
| <i>Crime Victims Committee Members:</i> | |
| Linda Scott, Chairperson | |
| Duane Belcher | |
| Tony Estrada | |
| Terry Goddard | |
| Barbara LaWall | |
| Dora Schriro | |
| Andrew Thomas | |
| | |
| II. Minutes of the May 24, 2007 Meeting | |
| • Approval of Minutes | P-F-T |
| | |
| III. Federal VOCA Compensation | Karen Ziegler |
| • Review, discussion, consideration and possible action on the following: | |
| A. FY08 VOCA Compensation allocation formula | P-F-T |
| B. FY08 VOCA Compensation allocation | P-F-T |

IV. Call to the Public

Those wishing to address the Committee need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

V. Date, Time, and Location of Next Meeting

- The next Crime Victims Committee meeting will be held at the call of the Chairperson.

VI. Adjournment

A copy of the agenda background material provided to Committee members is available for public inspection at the Arizona Criminal Justice Commission Office, 1110 West Washington, Suite 230, Phoenix, Arizona 85007, (602) 364-1146. This document is available in alternative formats by contacting the Commission Office.

**CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
September 20, 2007	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Minutes of the May 24, 2007 Meeting

TO: Chairperson and Committee Members

FROM: Karen Ziegler, Deputy Director

RECOMMENDATION:

The Committee approve the minutes of the Crime Victims Committee Meeting held on May 24, 2007.

DISCUSSION:

N/A

FISCAL IMPACT:

N/A

ALTERNATIVES:

Not Approve - Modify - Table

**Crime Victims Committee
Minutes
May 24, 2007**

A public meeting of the Crime Victims Committee of the Arizona Criminal Justice Commission was convened on May 24, 2007 at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.

Members Present:

Linda Scott, Chairperson, Former Judge
Duane Belcher, Chairperson, Board of Executive Clemency
Tony Estrada, Santa Cruz County Sheriff
Terry Goddard, Arizona Attorney General, Bill Hart representing
Andrew Thomas, Maricopa County Attorney, Phil MacDonnell representing

Members Absent:

Barbara LaWall, Pima County Attorney
Dora Schiro, Department of Corrections

Staff Participating:

Tony Vidale, Program Manager
Wendy Boyle, Executive Secretary

I. Call to Order and Roll Call

The meeting was called to order by Chairperson Linda Scott at 10:06 a.m. Roll was taken and a quorum was declared present.

II. Minutes of the March 8, 2007 Meeting

Chairperson Scott called for a motion to approve the minutes of the March 8, 2007 meeting. Chairperson Scott noted a correction to the minutes, Item VI (Date, Time and Location of Next Meeting) to show as Thursday, May 24, 2007. Designee Phil MacDonnell motioned to accept the minutes with the noted correction. The motion seconded by Commissioner Duane Belcher passed unanimously.

III. Crime Victim Compensation Program

A. Designation of Operational Units

Tony Vidale, Program Manager presented to the Committee on staff's recommendation that each of the 15 County Attorneys' offices be designated as operational units for the FY08 Crime Victim Compensation Program. Commissioner Duane Belcher motioned to recommend to the Commission designation of each County Attorneys' offices as an operational unit for FY08 Crime Victim Compensation Program. The motion seconded by Commissioner Tony Estrada passed unanimously.

B. FY08 Program Budget

Tony Vidale, Program Manager reported information on the FY08 Crime Victims Compensation Program budget. Mr. Vidale explained that based on revenue projections and the approved appropriation for FY08, staff proposes the program be set at \$2,800,000 with \$50,000 retained in reserve as required by Program Rule R10-4-102,D. The program level is subject to a positive review by the Joint Legislative Budget Committee for increased expenditure authority above the proposed FY08 budget. Commissioner Duane Belcher motioned to recommend to the Commission that the budget for FY08 Crime Victim Compensation program be set at \$2,800,000 with \$50,000 reserve as shown on page eight of the agenda. The motion seconded by Commissioner Tony Estrada passed unanimously.

C. *FY08 Program Allocations*

Tony Vidale, Program Manager referred to the chart on page 10 of the agenda that outlines the proposed amounts for allocation to each county operational unit. The formula represents a fixed administrative expense allocation, a base allotment of \$10,000 to each county with the balance distributed by population. Commissioner Duane Belcher motioned to recommend to the Commission the allocation of \$2,750,000 in state Crime Victim Compensation funds to the operational units for the FY08 Crime Victim Compensation Program. The motion seconded by Designee Bill Hart passed unanimously.

IV. *Crime Victim Assistance Program*

A. *FY08 Criminal Justice Government Agencies Grant Awards*

Tony Vidale, Program Manager reported that 17 criminal justice government agencies applied for Crime Victim Assistance grant funding in the amount of \$1,086,980 for FY08. A.R.S. § 41-2407 (B) provides that no more than 50% of available Crime Victim Assistance funds be allocated to criminal justice government agencies eligible to serve on the Commission as specified in A.R.S. § 41-2404 (A) and (B). The money available for these agencies is \$640,000.

Mr. Vidale outlined the evaluation and allocation process for the FY 08 victim assistance grants. Mr. Vidale explained that this year's process used a performance based approach, in line with other grants administered by ACJC. Allocations relied strongly on proposal scores. ACJC offered a grant writing training that was specific to the victim assistance program and posted an example proposal that agencies could use as a guide to producing a strong application.

Henry Thompson, Director of Victim Services spoke on behalf of Apache County. Mr. Thompson expressed concern over the evaluation of his county's grant application request and presented information to the Committee regarding the incomplete Uniform Crime Reporting (UCR) data reported to DPS for Apache County. Mr. Thompson stated he believed this negatively affected his county's grant award.

Mr. Vidale pointed out that UCR data is used in the grant process as part of a priority point system. Mr. Vidale stated that UCR data had no effect on Apache County's grant award. Director Blackburn asked if there was a method in the application process that Mr. Thompson could have used to address his concerns with UCR data. Mr. Vidale responded that concerns about the number of crimes in UCR data could have been raised in the problem statement that is part of the application and that this method may have a greater impact on the total score than a single priority point. Mr. Thompson also raised the issue that scoring victim assistance applications should be accomplished by outside agencies to eliminate any internal bias on the part of ACJC staff. Designee Bill Hart asked if evaluator comments are available to agencies. Mr. Vidale explained that an outside evaluator is part of the evaluation team and that evaluator comments are available to agencies upon request and that ACJC staff are willing to go over any application with an agency to assist in producing a better application for the next year.

Commissioner Duane Belcher motioned to recommend to the Commission the award of FY08 Crime Victim Assistance funds as shown on page 15 of the agenda to criminal justice government agencies eligible to service on the Commission. The motion seconded by Designee Bill Hart passed unanimously.

B. *FY08 Nonprofit and other Governmental Agencies Grant Awards*

Tony Vidale, Program Manager reported that 30 non-profit organizations and other government agencies not eligible to serve on the Commission applied for FY08 Crime Victim Assistance grant funding in the amount of \$1,061,045. A.R.S. § 41-2407 (B) provides that no more than 50% of Crime Victim Assistance funds be allocated to non-profit organizations and other government programs not eligible to serve on the Commission. Included in the proposal is a \$20,000 allocation to the Arizona Victim Assistance Academy previously approved by the Commission. The money available for these agencies is \$660,000.

Commissioner Duane Belcher motioned to recommend to the Commission the award of FY08 Crime Victim Assistance funds as shown on page 15 of the agenda to non-profit groups

and other criminal justice government agencies not eligible to service on the Commission. The motion seconded by Designee Bill Hart passed unanimously.

The Committee recommended that staff in future grant solicitations highlight that applicants could benefit from including population/crime data issues in their problem statement in regards to gaining priority points.

V. Call to the Public

Chairperson Scott made a call to the public. No members of the public addressed the Committee.

VI. Date, Time, and Location of Next Meeting

The next Crime Victims Committee Meeting will be held on Thursday, September 27, 2007 at 12:30 p.m. at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.

VII. Adjournment

The meeting was adjourned at 10:55 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John A. Blackburn, Jr.", written in a cursive style.

John A. Blackburn, Jr.
Executive Director

Audio recording is available upon request.

CRIME VICTIMS COMMITTEE OF THE ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
September 20, 2007	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Federal VOCA Compensation Allocation Formula

TO: Chairperson and Committee Members

FROM: Karen Ziegler, Deputy Director

RECOMMENDATION:

The Crime Victims Committee recommend to the Commission the allocation formula to be used in the distribution of the FFY 2007 federal VOCA funds to the fifteen operational units.

DISCUSSION:

The formula provides for the Commission to retain 5% of the federal VOCA award for administrative costs associated with administering the program. Administrative funds are used for personal services, employee related expenses, and travel expenses. Under federal VOCA guidelines, operational units that receive and use private funds to compensate crime victims are permitted to receive a 60% match of VOCA funds in addition to the general allotment provided to all operational units. The proposed allocation formula includes the 5% administrative costs, the 60% match for programs expending private funds to compensate victims, a base allotment of \$1,100 to all operational units, and the balance of the funds distributed by population. Please refer to page 9 for a breakout of the allocation formula for each operational unit. FFY 2007 allocations are expended during the state 2008 fiscal year.

FISCAL IMPACT:

Significant - \$1,197,000 distributed to the Commission and operational units for compensation benefits and administration.

ALTERNATIVES:

Not Approve - Modify - Table

III-B

CRIME VICTIMS COMMITTEE OF THE ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
September 20, 2007	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Federal VOCA Compensation Allocation

TO: Chairperson and Committee Members

FROM: Karen Ziegler, Deputy Director

RECOMMENDATION:

The Crime Victims Committee recommend to the Commission the allocation of FFY 2007 federal VOCA Compensation funds in accordance with the attached chart.

DISCUSSION:

Federal VOCA Compensation Funds in the amount of \$1,197,000 have been awarded to the State of Arizona based upon the certification of funds expended for crime victim compensation benefits in FFY 2005. FFY 2007 funding is expended during the state 2008 fiscal year. The attached chart illustrates the distribution of funds utilizing the 5% administrative funds, 60% matching funds for the use of private funds to compensate crime victims, and the balance distributed by a base amount and population formula.

FISCAL IMPACT:

Significant - \$1,197,000 distributed to the Commission and operational units for compensation benefits and administration.

ALTERNATIVES:

Not Approve - Modify - Table

**CRIME VICTIM COMPENSATION PROGRAM
FFY 2007* VOCA ALLOCATION**

COUNTY	5% ADMIN COSTS	COMP PYMTS PRIVATE FUNDS	60% PRIVATE FUNDS ALLOTMENT	POPULATION	% POPULATION	BASE ALLOTMENT	POPULATION ALLOTMENT	TOTAL ALLOTMENT
ACJC	59,850							59,850
APACHE		-	-	74,515	1.18%	1,100	13,242	14,342
COCHISE		-	-	135,150	2.14%	1,100	24,017	25,117
COCONINO		-	-	132,270	2.10%	1,100	23,505	24,605
GILA		-	-	56,800	0.90%	1,100	10,094	11,194
GRAHAM		-	-	36,380	0.58%	1,100	6,465	7,565
GREENLEE		-	-	8,300	0.13%	1,100	1,475	2,575
LA PAZ		-	-	21,255	0.34%	1,100	3,777	4,877
MARICOPA		-	-	3,792,675	60.15%	1,100	673,986	675,087
MOHAVE		-	-	198,320	3.15%	1,100	35,243	36,343
NAVAJO		-	-	113,470	1.80%	1,100	20,164	21,264
PIMA		280	168	981,280	15.56%	1,100	174,381	175,649
PINAL		-	-	299,875	4.76%	1,100	53,290	54,390
SANTA CRUZ		-	-	45,245	0.72%	1,100	8,040	9,140
YAVAPAI		-	-	213,285	3.38%	1,100	37,902	39,002
YUMA		-	-	196,390	3.11%	1,100	34,900	36,000
TOTALS	\$59,850	\$280	\$168	6,305,210	100.00%	\$16,500	\$1,120,481	\$1,197,000

ADMIN COSTS + PRIVATE FUNDS ALLOTMENT + BASE ALLOTMENT + POPULATION ALLOTMENT = TOTAL ALLOTMENT

Total Allocation to County Programs **\$1,137,150**

Source: Population Statistics Unit, Research Administration, DES (July 1, 2006 Population Estimates)

***FFY 2007 VOCA funds are expended in state FY 2008.**